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O.M.R. Serial No. | | | | | | | | |

प्रश्नपुस्तिका क्रमांक
Question Booklet No.
6F303553

प्रश्नपुस्तिका सीरीज
Question Booklet Series
A

BBA (First Semester) Examination, February/March-2022

F010103T (A+B)

Business Ethics & Governance + Computer Application

Time : 3:00 Hours **Maximum Marks-200**

जब तक कहा न जाय, इस प्रश्नपुस्तिका को न खोलें

निर्देश : –

1. परीक्षार्थी अपने अनुक्रमांक, विषय एवं प्रश्नपुस्तिका की सिरीज का विवरण यथास्थान सही– सही भरें, अन्यथा मूल्यांकन में किसी भी प्रकार की विसंगति की दशा में उसकी जिम्मेदारी स्वयं परीक्षार्थी की होगी।
2. इस प्रश्नपुस्तिका में 200 प्रश्न हैं, जो दो खण्डों में विभाजित हैं। प्रथम खण्ड में 100 एवं द्वितीय खण्ड में 100 प्रश्न हैं। इस प्रकार परीक्षार्थियों को प्रत्येक खण्ड से 75–75 प्रश्नों के उत्तर देने हैं। इस प्रकार परीक्षार्थी को कुल 150 प्रश्नों के उत्तर देने हैं। प्रत्येक प्रश्न के चार वैकल्पिक उत्तर प्रश्न के नीचे दिये गये हैं। इन चारों में से केवल एक ही उत्तर सही है। जिस उत्तर को आप सही या सबसे उचित समझते हैं, अपने उत्तर पत्रक (**O.M.R. ANSWER SHEET**) में उसके अक्षर वाले वृत्त को काले या नीले बाल प्वांइट पेन से पूरा भर दें। यदि किसी परीक्षार्थी द्वारा प्रत्येक खण्ड हेतु निर्धारित प्रश्नों से अधिक प्रश्नों के उत्तर दिये जाते हैं तो उसके द्वारा हल किये गये प्रथमतः यथा निर्दिष्ट प्रश्नोत्तरों का ही मूल्यांकन किया जायेगा।
3. प्रत्येक प्रश्न के अंक समान हैं। आप के जितने उत्तर सही होंगे, उन्हीं के अनुसार अंक प्रदान किये जायेंगे।
4. सभी उत्तर केवल ओ०एम०आर० उत्तर पत्रक (**O.M.R. ANSWER SHEET**) पर ही दिये जाने हैं। उत्तर पत्रक में निर्धारित स्थान के अलावा अन्यत्र कहीं पर दिया गया उत्तर मान्य नहीं होगा।
5. ओ०एम०आर० उत्तर पत्रक (**O.M.R. ANSWER SHEET**) पर कुछ भी लिखने से पूर्व उसमें दिये गये सभी अनुदेशों को सावधानीपूर्वक पढ़ लिया जाय।
6. परीक्षा समाप्ति के उपरान्त परीक्षार्थी कक्ष निरीक्षक को अपनी प्रश्नपुस्तिका बुकलेट एवं ओ०एम०आर० शीट पृथक–पृथक उपलब्ध कराने के बाद ही परीक्षा कक्ष से प्रस्थान करें।
7. निगेटिव मार्किंग नहीं है।

महत्वपूर्ण : – प्रश्नपुस्तिका खोलने पर प्रथमतः जॉच कर देख लें कि प्रश्नपुस्तिका के सभी पृष्ठ भलीभॉति छपे हुए हैं। यदि प्रश्नपुस्तिका में कोई कमी हो, तो कक्षनिरीक्षक को दिखाकर उसी सिरीज की दूसरी प्रश्नपुस्तिका प्राप्त कर लें।

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SEAL SEAL

(First Section) प्रथम खण्ड

1. What holds true in ethical terms for the following-

   'When there is harmony in organizations, there is _____ in the Nation.

   (A) Disorder

   (B) Misconception

   (C) Order

   (D) Conflict

2. When there is righteousness in the behavior of employee, there is beauty in _____.

   (A) Mirror

   (B) Clothes

   (C) Character

   (D) Dress

3. When there is trust among employees, there is _____ in organizations.

   (A) Conflict

   (B) Harmony

   (C) Stress

   (D) Misconception

4. Wealth accrued without dutifulness and code of conduct is:

   (A) Meaningful

   (B) Meaningless

   (C) Mindful

   (D) Lawful

5. Vedanta is associated by and large with:

   (A) Practice of manifest pleasure

   (B) Science of manifesting oneself

   (C) Science of realities in cosmos

   (D) Science of dogma

6. In ethical terms economic pursuits for self-sufficiency holds' value when:

(A) Wealth is accrued through all means

(B) Wealth is accrued through proper means

(C) Wealth is spent for satisfaction of desires.

(D) Wealth is spent on lavishness

7. Ancient Indian Scriptures advocate for:

(A) Collectivism

(B) Non-dualism

(C) Team spirit

(D) All of the above

8. KarmanyeVadhikaraste ma phaleshukadachana..... (you have the right to perform your prescribed duties.....) advocates for which wind for purushartha?

(A) Dharma

(B) Astha

(C) Karma

(D) Moksha

9. Key elements of spirituality in any organization are:

(A) Vision and Values

(B) Service and care for fellow members.

(C) Empowering people in organization and making them courageous

(D) All of the above

10. Ethical leadership is:

(A) Transformational

(B) Transactional

(C) Attitudinal

(D) Sectional

SEAL SEAL

11. Word 'spirituality' is drawn from:

(A) Latin

(B) Greek

(C) Arabic

(D) Russian

12. Spiritual dimension of business literally means:

(A) Very life breath

(B) Very style of timely prayers

(C) Very deviation to any particular religion

(D) None of the above

13. Creating an atmosphere of hopefulness and self-development of employees promotes:

(A) Energy and inspirational values

(B) Humility

(C) Sharing

(D) All of the above

14. Revolution of AMUL by Milk Marketing Federation ltd. is a part of:

(A) Transformational leadership

(B) Transactional leadership

(C) Attitudinal leadership

(D) Sensational leadership

15. Which amongst the following holds good for punch line 'Utterly Butterly Delicious' in marketplace?

(A) Transactional leadership

(B) Transformational leadership

(C) Attitudinal leadership

(D) Sensational leadership

16. The first of its kind 'The deal of Brahmos between India and Philippines'. This is an example of:

(A) Spiritual leadership

(B) Attitudinal leadership

(C) Participative leadership

(D) Transformational leadership

17. If high productivity in repetitive process are to be achieved, then which among the following should be preferred:

(A) Transactional leadership

(B) Transformational leadership

(C) Attitudinal leadership

(D) Sensational leadership

18. Covid protocol campaign advocating traditional Indian style of behavioral patterns like cleaning hands, greeting others with Namaste, sitting a little distant apart etc. signify:

(A) Spirituality pattern

(B) Transactional pattern

(C) Transformational pattern

(D) Sensational pattern

19. Phrase 'VasudhaivaKutumbakam'(the world as one family) expects people to have _____while doing business.

(A) Humbleness and generosity

(B) Strict attitude

(C) Adamant behaviour

(D) Both (B) & (C)

20. 'Gurur Brahma, Gurur Vishnu, Guru Devo Maheshwara.....' (Guru is creator, Guru is preserver .....) indicates that superiors should be engrossed with:

(A) Spirituality, knowledge and intellect having an instinct to care for people in organization.

(B) Attitude, strictness and lust to enjoy joyful life.

(C) Desire, fun and pleasure with an inherent character to play smart.

(D) Entertainment, diversion and divertissement to utilize all opportunities for self.

21. Milk revolution by J.J. Kurien is quoted as an example of:

(A) Transactional leadership

(B) Transformational leadership

(C) Attitudinal leadership

(D) Spiritual leadership

22. 'TATA with indigenous case on roads brought a revolution in automobile sector'. This is considered as _____ leadership of TATA group.

(A) Transactional

(B) Transformational

(C) Attitudinal

(D) All of the above

23. Which category of goal is conveyed through the verse 'Aroha Tomaso Jyoti' on the logo of CSJM university, Kanpur?

(A) Dharma

(B) Astha

(C) Karma

(D) All of the above

24. 'No cord, no cable can so forcibly draw or hold so fast 'as the sentiments can do with twined thread'. This Statement holds true for:

(A) Supernatural spirits in organization

(B) Service and relationship among employees

(C) 24×7 work style

(D) Task demand

25. Bharatiya system of values in business is based on:

(A) Knowledge management through spirituality

(B) Spirituality through knowledge management

(C) Both (A) & (B)

(D) None of the above

26. Which amongst the following is not a part of TQM?

(A) Sturdy

(B) Durability

(C) Good in appearance

(D) Commutation

27. Which amongst the following is not the characteristics of TQM?

(A) Reliability

(B) Safety

(C) Maintainability

(D) Merely show-off

28. Which of the following feature of quality is not characterized by degree of excellence?

(A) Satisfy customers wants and desires

(B) Observe the term of delivery

(C) Reasonable price

(D) None of the above

29. Precision to 'error less' is associated with:

(A) Six Sigma

(B) JIT

(C) Kaizen

(D) Both (A) & (B)

30. Competitive strategy of continuous improvement is _____.

(A) Six Sigma

(B) JIT

(C) Kaizen

(D) Both (B) & (C)

31. Following is the principle of TQM:

(A) Employee involvement

(B) Fringe benefits

(C) Incentives to employees

(D) None of the above

32. Zero defect is associated with:

(A) Benefits to employees

(B) Kaizen

(C) Six Sigma

(D) None of the above

33. Which of the following is not the principle of TQM?

(A) Getting things sight

(B) Getting things right for first time

(C) Prevention is better than cure

(D) Incentive plans

34. Full form of JIT is:

(A) Jump in Technology

(B) Justification in Time

(C) Just in Time

(D) None of the above

35. Ancient Indian saying 'Charaiveti- Charaiveti' (Keep moving) signifies:

(A) Latitudinal Hierarchical structure

(B) Continuous improvement

(C) Non-vertical structure

(D) Flat structure

36. Which of the following is not from Indian insights of TQM?

(A) Ethics

(B) Integrity

(C) Trust

(D) Suspect

37. Which of the following is not the benefit of TQM?

(A) Justify business

(B) Help facing competition

(C) Optimal Utilization of resources

(D) None of the above

38. Which is not a part of TQM?

(A) Factual approach for products and services

(B) Mutually beneficial for company and customers

(C) Both (A) and (B)

(D) Non congruence with desires

39. Which among the following factors affect quality of products and services?

(A) Money

(B) Men

(C) Methods

(D) All of the above

40. Quality is:

(A) Conformance to requirements

(B) Conformance to desires

(C) Conformance to wants

(D) All of the above

41. Obtaining feedback for zero error:

(A) is the objective of total quality management

(B) is the objective behind quality control

(C) is the objective to resolve personal motto

(D) Both (A) & (B)

42. Phrase 'Shubhamatisheeghram' is at par with:

(A) Kaizen

(B) Quchi's theory

(C) JIT

(D) Six segima

43. Which among the following factors doesn't affect quality of products and services?

(A) Manipulate

(B) Material

(C) Machine

(D) Motivation

44. Management information system is the factor that:
(A) Affects quality
(B) Does not affect quality
(C) In only used as convention
(D) None of the above

45. Steps in implementing TQM are:
(A) Plan, Document, Check, Action
(B) Publicize, Do, Check, Action
(C) Plan, Do, Check, Action
(D) None of the above

46. Which among the following is the 'Foundation' is implementation of TQM?
(A) Communication, Compiling and Calculation
(B) Ethics, Integrity and trust
(C) Recognition, reward and promotion
(D) Training and turnover

47. Which amongst the following is considered as 'building brick' of TQM?
(A) Communication
(B) Ethics
(C) Recognition
(D) Training, team work and leadership

48. Which amongst the following is considered as the 'building master' in implementation of TQM?
(A) Communication
(B) Ethics, integrity and trust
(C) Recognition
(D) Training, team work and leadership

49. _____is considered as the roof in implementation of TQM?
(A) Communication
(B) Ethics, integrity and trust
(C) Recognition
(D) Training, team work and leadership

50. Which amongst the following cannot be considered as the backbone of TQM?
(A) Education and training
(B) Measurement and accountability
(C) Motivation and Seward
(D) Amusement and delight

51. Which amongst the following is a part of Gandhi ji's seven social sins?

(A) Wage without pocket

(B) Joy without money

(C) Wealth without work

(D) Money without want

52. Which amongst the following is a part of Gandhi ji's seven social sins

(A) Pleasure without pleasing

(B) Pleasure without consciousness

(C) Pleasure without condition

(D) Pleasure without luxury

53. Which amongst the following is a part of Gandhi ji's seven social sins?

(A) Knowledge without character

(B) Knowledge without learning

(C) Knowledge without studies

(D) Knowledge without Mindfulness

54. Which amongst the following is a part of Gandhi ji's seven social sins?

(A) Commerce without morality

(B) Business without money

(C) Business without workmen

(D) Commerce without conviction

55. Which amongst the following is a part of Gandhi ji's seven social sins?

(A) Science without success

(B) Science without succession

(C) Science without subjectivity

(D) Science without humanity

56. Which amongst the following is a part of Gandhi ji's seven social sins?

(A) Politics without authority

(B) Politics without ambition

(C) Politics without publicity

(D) Politics without principles

57. Indian philosophy of wealth management advocates for:

(A) Leader to lead people in general

(B) Wealthy would be trustee of wealth, who would look after welfare of people in general

(C) Mentor to advice people in general

(D) None of the above

58. Which amongst the following is a part of Gandhi ji's Seven social sins?

(A) Faith without prayer to Almighty

(B) Faith without listening

(C) Faith without sacrifice

(D) Faith without success

59. Indian philosophy of wealth management advocates for:

(A) Authoritative management

(B) Citizenship management

(C) Trusteeship management

(D) Mentorship management

60. Gandhi ji's philosophy of wealth management does not advocate for:

(A) Social cause

(B) Capitalistic economy

(C) Balance

(D) Equanimity

61. Considering the role of subordinate Arjuna subliming in front of Krishna asking Krishna to take him (Arjuna) out from the situation of confusions denotes which principle of excellence:

(A) Principle of effective leadership

(B) Principle of seeking advice

(C) Principle of dutifulness

(D) Principle of cognitive freedom

62. During conversation Arjuna addressing Krishna with different names such as Janardana, Keshwa, Madhava in different situations. This denotes which principle of excellence.

(A) Principle of effective leadership

(B) Principle of seeking advice

(C) Principle of effective communication

(D) Principle of cognitive dissonance

63. At workplace Supervisor taking all the responsibility of flaws on his/her shoulders on one hand and distributing benefits of success among all team members on the other hand, holds true for which principle of excellence:

(A) Principle of effective leadership

(B) Principle of seeking advice

(C) Principle of effective Communication

(D) Principle of reciprocity

64. Krishna telling Arjuna 'A you surrender into Me; I reward them accordingly. This reflects which amongst the following principle of excellence.

(A) Principle of effective communication

(B) Principle of seeking advice

(C) Principle of mutuality

(D) Principle of cognitive freedom

65. Which amongst the following holds true?

(A) Wisdom is lost with increase in prejudice

(B) Wisdom holds strength with increase in prejudice

(C) Wisdom holds strength with increase in immunity

(D) Wisdom holds strength with increase in hostility

66. Which amongst the following holds true?

(A) Mission statement of any firm changes every year

(B) Mission statement of firm usually change after every five years

(C) Organizations normally do not change their mission statement.

(D) None of the above

67. Which amongst the following holds true?

(A) Mission statement creates a sense of identity for its employees.

(B) Mission statement is the expression made by the leaders for organization

(C) Mission statement states the fundamental matters and goals of the organization

(D) All of the above

68. Mission statement communicates the organizational purpose and discretions to its:

(A) Employees

(B) Vendors and Customers

(C) Shareholders

(D) All of the above

69. What is not the component of mission statement of any organization?

(A) Target Customers

(B) Products and services

(C) What makes products and services unique

(D) Conflict handling procedure of employees

70. Which amongst the following rafted the disadvantage of mission statement?

(A) Unrealistic statement

(B) Waste of time and resources

(C) Both (A) & (B)

(D) None of the above

71. Which amongst the following statement hold significance for code of ethics?

(A) Even in times of glory one should not be swayed away with lust and pleasure

(B) In times of glory one should not be swayed away with prejudice

(C) In times of glory one should maintain ones own wisdom

(D) All of the above

72. Code of ethics reflect:

(A) Due Consideration to seniors

(B) Due consideration to subordinates

(C) Due consideration to Colleagues

(D) All of the above

73. 'We are momentary leaders in the vast cosmic arena': In ethical terms his statement motivates for:

(A) Business with ethical value system

(B) Commerce with compromises and manipulations

(C) Budgets with deficits advocating principles of relishing and cherishing

(D) All of the above

74. 'Nothing can be carried except ones own Karmas'. This statement advocates for:

(A) Production of unadulterated products

(B) Production of adulterated products

(C) Compromising with quality

(D) All of the above

75. 'Our planet is lonely speck in great cosmic doc known so far to harbour life'. In the reference to this statement human are expected to adopt set principle that people cherish in any culture, societies and organization. Such principles are called as:

(A) Values

(B) Customs

(C) Rituals

(D) Trends

76. Which amongst the following is not considered favorable at workplace (in accordance with Indian Value System)?

(A) Team work

(B) Generosity

(C) Submissiveness

(D) Shallowness

77. Full form of CSR is:

(A) Corporate Secure Responsibility

(B) Corporate Socially Responsibility

(C) Corporate Social Responsibility

(D) Corporate Social Responsible

78. Which among the following hold true for CSR?

(A) Obligation to benefit oneself

(B) Obligation to benefit proprietor's family

(C) Obligation to seek action that improves the welfare of local community

(D) None of the above

79. Which among the following is aligned with CSR?

(A) Improving quality of life of workforce

(B) Improving quality of life of families of workforce

(C) Improving quality of life of local community

(D) All of the above

80. CSR Statements framed by universal Declaration of Human Rights emphasis on:

(A) Fundamental Human Rights of freedom

(B) Fundamental Human Rights of justice

(C) Fundamental Human Rights of peace

(D) All of the above

81. Business reasons for CSR does not hold true for:

(A) Philanthropic programs

(B) Strong employee support service

(C) Community involvement

(D) Altruistic activities

82. 'Long run survival of business concern' holds true:

(A) Against CR

(B) In favour of CSR

(C) Naturalizing with CSR

(D) Both (A) & (C)

83. 'Business being the economic activity' holds true:

(A) Against CSR

(B) In favour of CSR

C) Naturalizing with CSR

(D) Both (A) & (C)

84. Assuring social Responsiveness as necessary and considering it as tool for long-run survival of business, will be:

(A) Profitable for business concern

(B) In favour of CSR

(C) Neutral To CSR

(D) Both (A) & (B)

85. 'Quantification of social benefits' holds true for:

(A) What exactly measures social responsiveness

(B) What extent should a business firm be engaged in social responsiveness

(C) What amount of resources of business firm be committed to social responsiveness

(D) All of the above

86. Tanneries installing water treatment plants for treating toxic waste water before disposing is considered as:

(A) Against CSR

(B) In favour of CSR

(C) Harmful to environment

(D) Disturbance to ecological balance

87. Any social-benefit programmewhere initial cost exceeds its benefits:

(A) May be taken up by business enterprise in short run.

(B) May not to taken up by business enterprise in short-run

(C) May be taken up medium term

(D) All of the above

88. Which amongst the following is not the tensional value?

(A) Knowledge with wisdom

(B) Peace and harmony

(C) Happiness and satisfaction

(D) Competition and hierarchy

89. Which amongst the following is not the instrumental value?

(A) Hard work and achievement

(B) Trustfulness and honesty

(C) Well-mannered and courteous

(D) Smartness and calculative mind-set

90. Professionally qualified people may not have required aptitude for solving social issues.' This argument is:

(A) Against CSR

(B) In favour of CSR

(C) Neutral to CSR

(D) Aligning with CSR

91. After looking at the interest of society, when the business firm develops goodwill and public image, then it holds:

(A) In favour of CSR

(B) Against CSR

(C) Nothing to do with CSR

(D) Non-alignment with CSR

92. Business firm sharing resource for societal issues is:

(A) In favour of CSR

(B) Against CSR

(C) Nothing to do with CSR

(D) Non-alignment with CSR

93. To be successful, business ethics training programme needs to:

(A) Focus on personal opinion of employees

(B) Be limited to top executives

(C) Educate employees on formal, ethical framework and models of ethical decision making.

(D) Promote use of emotions in making tough ethical decisions

94. The ability to interpret and adapt successfully to different nations, organization and professional set up is called as:

(A) National Competitiveness

(B) Global development

(C) Cultural intelligence

(D) Stakeholder sensitivity

95. The social economy partnership philosophy emphasizes:

(A) Co-operation and assistance

(B) Profit maximization

(C) Competition

(D) Restricting resources and support

96. Social responsiveness is the development of organizational decision process to_____.

(A) Anticipate social responsibility

(B) Respond to social responsibility

(C) Manage areas of social responsibility

(D) All of the above

97. Which among the following is not the element of social responsiveness?

(A) Social goals should be planned and included in overall planning process

(B) Firms should assess the desires of society

(C) Firms should not asses the desires of society

(D) Shareholders need to be informed of social responsiveness programmes

98. Which among the following is not the step of social audit?

(A) Framing social programmes

(B) Monitoring social programmes

(C) Measuring social performance of programme by firm

(D) Measuring social relationship in disguise

99. Which amongst the following is not included in the step of social audit?

(A) Economic performance of an organization

(B) Systematic study of activities of organization dealing with social community

(C) Systematic evolution of social performance of organization.

(D) Activities of organization to promote social values.

100. Business Ethics guide the use of technology toward:

(A) Social justice

(B) Political justice

(C) Both (A) & (B)

(D) None of the above

(Second Section) द्वितीय खण्ड

101. Who is the Father of personal computer?

(A) Edward Robert

(B) Allen Turing

(C) Charles Babbage

(D) None of these

102. A CPU contains-

(A) A card reader and a printing device

(B) An analytical engine and a control unit

(C) A control unit and an arithmetic logic unit

(D) An arithmetic logic unit and a card reader

103. Which of the following statement is true?

(A) Minicomputer works faster than microcomputer

(B) Microcomputer works faster than mini computer

(C) Speed of both the computers is the same

(D) None of these

104. MSI stand for-

(A) Medium scale integrated circuits

(B) Medium system integrated circuits

(C) Medium scale intelligent circuits

(D) Medium system intelligent card

105. MICR stands for-

(A) Magnetic ink character reader

(B) magnetic ink code reader

(C) Magnetic ink cases reader

(D) None

106. A computer cannot boot of it does not have the-

(A) Compiler

(B) Loader

(C) Operating system

(D) Assembler

107. The amount of vertical space between lines of text in a document called-

(A) Double space

(B) Line spacing

(C) Single spacing

(D) Vertical spacing

108. Where are the date and program stored when the processor uses them?

(A) Main memory

(B) Secondary memory

(C) Disk memory

(D) Program memory

109. _____ Represents raw facts, where –as _____ is date made meaningful.

(A) Information, reporting

(B) Data, information

(C) Information, bits

(D) Records, bytes

110. A normal CD- ROM usually can store up to _____ data.

(A) 680 KB

(B) 680 bytes

(C) 680 MB

(D) 680 GB

111. ASCII stands for-

(A) American stable code for international inter- change

(B) American standard case for institutional Inter- change

(C) American standard code for information Inter- change

(D) American standard code for Inter- change information

112. Chief componentof first generation computer was-

(A) Transistors

(B) Vacuum tubes

(C) Integrated circuits

(D) None of above

113. The computer size was very large in-

(A) First generation

(B) Second generation

(C) Third generation

(D) fourth generation

114. Which of the following devices can be used to directly image printed text?

(A) OCR

(B) OMR

(C) MICR

(D) All of above

115. In analog computer-

(A) Input is first converted to digital form

(B) Input is never converted to digital form

(C) Output is displayed in digital form

(D) All of above

116. The system unit of a personal computer typically contains all of the following except-

(A) Microprocessor

(B) Disk controller

(C) Serial interface

(D) Modem

117. A computer program that converts an entire program into machine language is called an/a-

(A) Interpreter

(B) Simulator

(C) Compiler

(D) Commander

118. _____Translates an executes program at run time line by line.

(A) Compiler

(B) Interpreter

(C) Linker

(D) Loader

119. Byte =?

(A) 8 bits

(B) 4 bits

(C) 2 bits

(D) 9 bits

120. SMPS stands for-

(A) Switched mode power supply

(B) Start mode power supply

(C) Store mode power supply

(D) Single mode power supply

121. BIOS stands for-

(A) Basic input output system

(B) Binary input output system

(C) Basic input off system

(D) None

122. _____ is the key we use to run the selected command.

(A) Shift

(B) Tab

(C) Enter

(D) Ctrl

123. Which one of the following is not a computer language?

(A) MS- excel

(B) BASIC

(C) COBOL

(D) C++

124. Reusable optical storage will typically have the acronym-

(A) CD

(B) DVD

(C) ROM

(D) RW

125. Which is not a basic function of a compute?

(A) Store data

(B) Accept data

(C) Process data

(D) Copy text

126. A modem is connect to-

(A) A telephone line

(B) A keyboard

(C) A printer

(D) A monitor

127. To prevent the loss of data during power failures, use a(n)-

(A) Encryption program

(B) Surge protector

(C) Firewall

(D) UPS

128. Switching device of fifth generation computer is-

(A) Vacuum tubes

(B) Transistors

(C) IC

(D) VLSI

129. Light pen and joystick are-

(A) Algorithm

(B) Input devices

(C) Output devices

(D) Portals

130. Daisy wheel, drum, chain, etc. are the-

(A) Flowchart

(B) Mouse

(C) Keyboard

(D) Printers

131. Which of the following is a network topology?

(A) LAN

(B) WAN

(C) MAN

(D) BUS

132. The first web browser is-

(A) Mosaic

(B) Netscape

(C) Internet explorer

(D) Collabra

133. _____are system software to facilitate editing of text and data.

(A) MS- word

(B) Editors

(C) Power- point

(D) MS publishers

134. What is the other name for programmed chip?

(A) RAM

(B) ROM

(C) LSIC

(D) PROM

135. The scrambling of code is known as-

(A) Encryption

(B) A firewall

(C) Scrambling

(D) Password proofing

136. The programs which are as permanent as hardware and stored in ROM is known as-

(A) Hardware

(B) Software

(C) Firmware

(D) Romware

137. Internet explores comes along with_____.

(A) Linux

(B) Windows

(C) MAC

(D) Android

138. What are Meta tags?

(A) The content of the site

(B) Embedded information about your website such as keywords

(C) Images on the site

(D) None of these

139. Which protocol provides E-mail facility among different hosts?

(A) FTP

(B) SMTP

(C) Telnet

(D) SNMP

140. Time during which a job is processed by the computer is-

(A) Execution time

(B) Delay time

(C) Real time

(D) None of these

141. Which of the following operating systems is produced by IBM?

(A) OS-2

(B) Windows

(C) DOS

(D) UNIX

142. Which was an early mainframe computers?

(A) UNIC

(B) FUBTRIA

(C) BRAINIA

(D) ENIAC

143. Windows settings are recorded in-

(A) WINDOWS.INI

(B) WIN.INI

(C) SYSTEM.INI

(D) GRQUP.INI

144. The operating system manages-

(A) Memory

(B) Processor

(C) Disk and I/O devices

(D) All of the above

145. ROM is needed for storing an initial program called-

(A) Computer startup loader

(B) OS version

(C) Kernel

(D) Bootstrap loader

146. Which feature is used to make selected sentence to all capital letters to all small letters?

(A) Change letter

(B) Change sentence

(C) Change case

(D) Change word

147. To go to a specific location in a document we use-

(A) Table of contents

(B) Hypertext

(C) Bookmark

(D) Macro

148. We can start MS-word by typing in the run dialog box-

(A) Winword.exe

(B) Word.exe

(C) Msword.exe

(D) Docx.exe

149. We can apply border to _____.

(A) Cell

(B) Paragraph

(C) Table

(D) All of these

150. Which shortcut is used to select entire text?

(A) Ctrl + L

(B) Ctrl + A

(C) Ctrl + S

(D) Ctrl + T

151. Gutter margin can be set to-

(A) Left and right

(B) Top and bottom

(C) Right and bottom

(D) Left and top

152. Which items are placed at the end of document?

(A) Footer

(B) Footnote

(C) End note

(D) Header

153. Which one can be used as watermark in a word document?

(A) Text

(B) Image

(C) Both (A) and (B)

(D) None

154. Which feature starts a new line whenever a word or sentence reached a border?

(A) Text line

(B) New line

(C) Text wrapping

(D) Text align

155. Which function in excel tells how many numeric entries are there-

(A) NUM

(B) COUNT

(C) SUM

(D) CHKNUM

156. A feature that displays only the data in column according to specified criteria-

(A) Formula

(B) Sorting

(C) Filtering

(D) Pivot

157. Which one is not a function in MS-excel?

(A) SUM

(B) AVG

(C) MAX

(D) MIN

158. In excel, columns are labelled as-

(A) A, B, C etc.

(B) 1, 2, 3 etc.

(C) A1, A2, etc.

(D) A1, A2, etc.

159. The greater than sign (>) is an example of _____operator.

(A) Arithmetic

(B) Logical

(C) Conditional

(D) Greater

160. Which file are contents readymade styles that can be used for a word document?

(A) Presentation

(B) Letters

(C) Magic wands

(D) Templates

161. Which of the following pane is not available in task pane?

(A) Slide design

(B) Master slide

(C) Slide layout

(D) Slide transition

162. What lets you to create new presentation by selecting readymade font color and graphics effects?

(A) Presentation template

(B) Master slide

(C) Design template

(D) Animation scheme

163. Which short cut key insets a new slide in current presentation?

(A) Ctrl + N

(B) Ctrl + M

(C) Ctrl + S

(D) None of these

164. What else in a command interpreter called?

(A) Prompt

(B) Kernel

(C) Shell

(D) Command

165. What is the full name of FAT?

(A) File attribute table

(B) File allocation table

(C) Font attribution table

(D) Format allocation table

166. What is the fence register used for?

(A) To disk protection

(B) To CPU protection

(C) To memory protection

(D) None of these

167. The Size of virtual memory is based on which of the following:

(A) CPU

(B) RAM

(C) Address BUS

(D) Data BUS

168. Where are placed the list of processes that are prepared to be executed and waiting?

(A) Job queue

(B) Ready queue

(C) Execution queue

(D) Process queue

169. Who among the following can block the running process?

(A) Fork

(B) Read

(C) Down

(D) All the above

170. Which of the following dose not interrupt the running process?

(A) Timer interrupt

(B) Device

(C) Power failure

(D) Scheduler process

171. Which programs runs first after booting the computer and loading the GUI?

(A) Desktop manager

(B) File manager

(C) Windows explorer

(D) Authentication

172. To access the services of the operating system, the interface is the provided by the -

(A) Library

(B) System cell

(C) Assembly instruction

(D) API

173. If a process fails, most operating system write the error information to a _____.

(A) new file

(B) another running process

(C) log file

(D) None of these

174. Which of the following is not a part of the operating system?

(A) Input/output device

(B) Job control program

(C) Supervisor

(D) Performance monitor

175. FIFO Scheduling is _____.

(A) fair-share scheduling

(B) deadline scheduling

(C) non-preemptive scheduling

(D) preemptive scheduling

176. Card reader is an example of -

(A) Multi-tasking

(B) Multi-programming

(C) Batch operating system

(D) None of these

177. Context switching is part of-

(A) Interrupt servicing

(B) Interrupt handling

(C) Polling

(D) Spooling

178. A memory bus is mainly used for communication between-

(A) Processor and I/O devices

(B) Processor and memory

(C) Input and output devices

(D) I/O devices and SMPS

179. What is the hosted text or picture behind the context on the page?

(A) Clipart

(B) Water mark

(C) Word art

(D) All of the above

180. The digits of a number have two kinds of values-

(A) Position value

(B) Face value

(C) Binary value

(D) Both (A) & (B)

181. What is the decimal equivalent of the binary number 10111?

(A) 21

(B) 39

(C) 42

(D) 23

182. What is the term for a temporary storage area that compensator differences in data rate and data from between devices?

(A) Buffer

(B) Bus

(C) Channel

(D) Modem

183. How many color dots make up one color pixel on a screen?

(A) 265

(B) 16

(C) 8

(D) 3

184. How is the data stored on the diskette?

(A) Ink

(B) Laser bubbles

(C) Magnetism

(D) Circuits

185. Which of the following is exclusively a sequential access storage device?

(A) Hard disk

(B) Floppy disk

(C) Magnetic tape

(D) DVD

186. Which of the following command remove the paragraph formatting?

(A) Ctrl + L

(B) Copy

(C) Open

(D) Ctrl + Q

187. Which of the following is twice the size of A4 papers?

(A) A2

(B) A3

(C) A5

(D) A8

188. Which of the following statement is correct about the PCI?

(A) PCI a hardware device

(B) PCI a software that is used to transfer the data

(C) PCI is an interface of the OS

(D) All the above

189. Which of the following processor has a fixed length of instructions?

(A) Main processor

(B) COM

(C) Dual core

(D) RISC

190. Which of the word length of personal computer?

(A) 32 bits

(B) 8 bits

(C) 64 bits

(D) 16 bits

191. Which of the following is not a type of Computer code?

(A) EDIC

(B) ASCII

(C) BCD

(D) EBCDIC

192. This can change the physical structure of the document-

(A) Font

(B) Formatting

(C) Approach

(D) Debug

193. A structure that is system dependent-

(A) Logical

(B) Smart

(C) Nano

(D) Physical

194. Anonymous FTP files are called _____accessible file.

(A) Privately

(B) Publicly

(C) Batch

(D) User

195. Allows the user to create and maintain a personal list of favorite URL addresses-

(A) Software

(B) Web Servers

(C) Web Browser

(D) WWW

196. Characteristics of an Entity-

(A) Relation

(B) Attribute

(C) Parameter

(D) Constraint

197. Two of Three appended to relative file separated by a period-

(A) Status

(B) Identifier

(C) Extension

(D) Descriptor

198. Which of the following format you can decide to apply or not in auto format dialo box?

(A) Number Format

(B) Border Format

(C) Font Format

(D) All of the above

99. You can check the conditions against_____ when applying Conditional formatting.

(A) Cell Value

(B) Formula

(C) Both of the above

(D) None of the above

200. You can merge the main document with data source in excel. In mail merge operations word is usually-

(A) Server

(B) Source

(C) Clients

(D) None of the above

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